



## ARBC AWANA Child Safety Procedures

Check-In / Check-Out

Dear Parents,

Our child protection procedures ensure an authorized person picks up your child at the end of each AWANA club night. Your cooperation is vital to the success of our child protection procedures.

### **Check-In**

- When you arrive at the Youth Building gym for check-in, please pick-up a yellow wristband at the front door table.
- Attach the wristband around your child's wrist and tear off the numbered tab. Attach a wristband to each of your child's visitors as well.
- **SAVE THE NUMBERED TAB!** You will need the numbered tab to pick up your child at check-out time.
- Proceed to your Awana Club check-in table.

### **Check-Out**

- After the closing ceremony, proceed into the gym to pick-up your child and their visitors.
- As you leave the gym, show your numbered tab to the Check-Out Leader at the door. **YOUR NUMBERED TAB MUST MATCH THE CHILD'S WRISTBAND NUMBER!**

### **Don't Have a Numbered Tab?**

- If you don't have a numbered tab and you are listed on your child's Clubber Registration Form, you may pick-up your child with a state or federal issued photo ID (Driver's License, Military ID, State ID card, etc.).
- **WE WILL NOT RELEASE YOUR CHILD TO ANYONE OTHER THAN THOSE LISTED ON YOUR CLUBBER REGISTRATION FORM.**
- Persons (other than parents) authorized to pick-up your child must be listed on the Clubber Registration form.
- If someone attempts to pick-up your child without a numbered tab and they are not listed on your Clubber Registration form, we will hold the child until the parent/guardian is notified.

Your cooperation is very important in helping us to maintain the safety of your child. Should you have any questions, please contact the AWANA Commander, Jim Stepp, at 678-344-8169 or Pastor Kevin Corey at 770-979-2422.

Yours in Awana!

*Jim Stepp*

Jim Stepp  
Awana Commander

*Kevin Corey*

Rev. Kevin Corey  
Pastor, Children's Ministries